

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



July 1, 2005

ALL COUNTY INFORMATION NOTICE NO: I-37-05

**REASON FOR THIS TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: REVISED POLICY ON THE AVAILABILITY OF PAPER COPIES OF CDSS  
MANUAL LETTERS AND REGULATIONS

The purpose of this All County Information Notice is to inform you that effective July 1, 2005, the California Department of Social Services (CDSS), will no longer provide paper copies of Manual Letters and Regulations to the counties. The new policy requires all Manual Letters and Regulations be published and made available on the CDSS Office of Regulations Development (ORD) Internet website for viewing and downloading, free of charge, as needed. To access the ORD Internet site:

- 1) Go to <http://www.dss.cahwnet.gov/ord/>
- 2) Click on "Office of Regulation Development"
- 3) The left-hand side of the site will assist you in finding Title 22 or MPP regulations published by CDSS ORD

For your information, all members of the public contained on current ORD mailing lists are being informed of this new policy. Welfare and Institutions Code Section 10608 requires counties to make available any CDSS Manual Letter or Regulation to the public. This may include having the Manual Letter or Regulation available for an electronic viewing, and/or downloading and maintaining a paper copy in each county, for public viewing. Public libraries also provide access to the Internet for those persons who do not have access to a computer.

This new policy is applicable to all current and future Manual Letters and Regulations in progress or already published by CDSS.

Sincerely,

*Original Document Signed By  
Eva Lopez for:*

GLORIA MERK, Deputy Director  
Administration Division